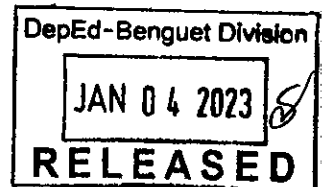




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet



03 January 2023

DIVISION MEMORANDUM
NUMBER 01 S. 2023

TO: SGOD AND CID CHIEFS
PUBLIC SCHOOLS DISTRICT SUPERVISORS/COORDINATING PRINCIPALS
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED

DIVISION FEDERATION OF PARENT-TEACHERS' ASSOCIATION SECOND QUARTER MEETING

1. In compliance with DepEd Order No. 54 series 2009 (Revised Guidelines Governing Parents-Teachers Association at the School Level and DepEd Order No. 013 series 2022 (Omnibus Guidelines on the Regulation of Parent-Teachers Association), the Schools Division of Benguet will conduct the second quarter Division Federation of Parent-Teachers' Association Meeting on January 13, 2023, at 8:00 AM at the Adivay Hall, SDO-Benguet.

2. Participants to this activity are the fourteen (14) Public Schools District Supervisors (PSDS)/Coordinating Principals (CPs), fourteen (14) Division PTA Officers for SY 2022-2023 and two (2) staffs from SDO-Benguet.

3. The agenda are as follows:

- a. Reading and Discussion of Minutes of the Previous Meeting (September 27, 2022).
- b. Report of Accomplishments.
- c. Presentation of PTA District Action Plans.
- d. Other Matters.

4. In this connection, PSDSs/CPs are highly requested to assist their PTA District Presidents who are members of the Division PTA Board in the preparation of their accomplishment reports including the presentation of their action plans. Hard copies are requested to be furnished to the Division PTA point person.

5. Lunch and two snacks shall be served, while incidental expenses incurred by the PSDSs/CPs and the PTA officers shall be charged against local funds subject to the usual accounting rules and regulations.

6. For dissemination, information, and guidance.

GLORIA B. BUYA-AO
Schools Division Superintendent



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Activity Matrix**DIVISION FEDERATION OF PARENT-TEACHERS' ASSOCIATION SECOND QUARTER MEETING**

Date: January 13, 2023

Venue: Adivay Hall, SDO-Benguet

Time: 8:00 AM– 5:00 PM

Activity	Person Responsible/Speaker
A. 8:00 – 8:15 AM - Registration <ul style="list-style-type: none"> • Prayer • Pambansang Awit • Panunumpa Sa Watawat Ng Pilipinas • Cordillera Hymn • Benguet Hymn • Welcome Remarks 	Secretariat c/o PTA Officer AVP c/o Lorna Yaco AVP - do- AVP -do- AVP -do- Carmela Meris, <i>OIC ASDS</i>
B. 8:16 AM Onwards Message	Gloria B. Buya-ao, <i>SDS</i>
Reading and Discussion of the previous C. Minutes.	Judencio B. Awas, <i>President & Presiding Officer</i>
10:00 am H e a l t h B r e a k	
D. Report of Accomplishments	PSDSs & PTA District Presidents
12:00 NN L u n c h B r e a k	
E. Presentation of Action Plans	PSDSs & PTA District Presidents
3:00 PM H e a l t h B r e a k	
F. Advocacy from Division Program Owners	Program Owners
G. Other Matters	
H. Challenge	Lucio B. Alawas, <i>Chief SGOD</i>
I. Closing Prayer	c/o PTA
J. Adjournment	

Facilitator: Lorna Yaco, EPS II